

Computer Concepts - Quarter 1 - Week 6 Assignment

First Name
10/15/2024

Last

Complete the following

Initial

Read	4.4	Formatting Paragraphs	_____
Watch	4.4.1	Paragraph and Line Spacing	_____
Watch	4.4.2	Indentation and Tabs	_____
Watch	4.4.3	Bulleted and Numbered Lists	_____
Watch	4.4.4	Paragraph Borders and Shading	_____
Read	4.4.5	Paragraph Formatting Facts	_____
Do	4.4.6	Skills Lab: Format Paragraphs	_____
Do	4.4.7	Challenge Lab: Format Paragraphs	_____
Read	4.4.8	Paragraph Formatting Facts	_____
Do	4.4.9	Applied Lab: Format Research Paper Paragraphs	_____
Do	4.4.10	Applied Lab: Format Lists	_____
Read	4.5	Formatting Pages	_____
Watch	4.5.1	Page Layout Options	_____
Watch	4.5.2	Page and Column Breaks	_____
Watch	4.5.3	Tab Stops	_____
Read	4.5.4	Page Formatting Facts	_____
Do	4.5.5	Skills Lab: Format Pages	_____
Do	4.5.6	Challenge Lab: Format Pages	_____
Read	4.5.7	Page Formatting Facts	_____
Do	4.5.8	Applied Lab: Format a Report Draft	_____
Do	4.5.9	Applied Lab: Format a Music Program	_____

Instructor Email - sbernard@homelinkyakima.com
Bring your assignment sheet with you each week