

Computer Concepts - Quarter 2 - Week 7 Assignment

First Name	Last		1/14/2025
Complete the following			Initial
Read	6.4	Designing Slides	_____
Watch	6.4.1	Themes and Templates	_____
Watch	6.4.2	Slides Backgrounds	_____
Read	6.4.3	Slide Design Facts	_____
Do	6.4.4	Skills Lab: Design Slides	_____
Do	6.4.5	Challenge Lab: Design Slides	_____
Read	6.4.6	Slide Design Tips	_____
Do	6.4.7	Applied Lab: Design a Business Plan Presentation	_____
Do	6.4.8	Applied Lab: Design a Class Presentation	_____
Read	6.5	Using the Slide Master	_____
Watch	6.5.1	Slide Masters	_____
Watch	6.5.2	Slide Footers	_____
Watch	6.5.3	Handout and Notes Masters	_____
Read	6.5.4	Slide Master Facts	_____
Do	6.5.5	Skills Lab: Use the Slide Master	_____
Do	6.5.6	Challenge Lab: Use the Slide Master	_____
Read	6.5.7	Slide Master Tips	_____
Do	6.5.8	Applied Lab: Create a New Slide Master Layout	_____
Do	6.5.9	Applied Lab: Customize a Slide Master Layout	_____
Read	6.6	Formatting SmartArt and Shapes	_____
Watch	6.6.1	SmartArt	_____
Watch	6.6.2	Object Formatting	_____
Watch	6.6.3	Digital Ink	_____
Read	6.6.4	SmartArt and Shape Facts	_____
Do	6.6.5	Skills Lab: Format SmartArt and Shapes	_____
Do	6.6.6	Challenge Lab: Format SmartArt and Shapes	_____
Read	6.6.7	SmartArt and Shape Tips	_____
Do	6.6.8	Applied Lab: Format Elements in a Class Presentation	_____
Do	6.6.9	Applied Lab: Format a Business Presentation with SmartArt	_____

Instructor Email - sbernard@homelinkyakima.com
 Bring your assignment sheet with you each week